

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on January 4, 2022 at 7:30 pm. in the Town Hall for its regular meeting. Azalia & Clint were present. Minutes of the December meeting and financial statement were read and approved.

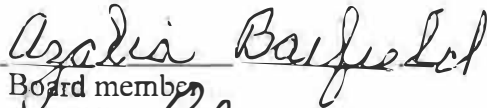
Clint nominated Azalia for Town Board President, I second the nomination in Harold's absence.

Azalia appointed the Town Board members, Harold, Clint and herself, as the Storm water board.

The board approved construction claims for Graves \$130,972, Layne \$43,957 and a substantial completion for Layne which were all signed by Azalia.

Dave Ledune came with continued concerns about speeders on 58 and the sidewalk along 58

Clint motioned to close and Azalia second.


Board member


Clerk/Treas

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on February 1, 2022 at 7:30 pm. in the Town Hall for its regular meeting. All members were present. Minutes of the January meeting were read and approved. No financial statement was available.

The Internal Control Ordinance 2022-2, with minor updates, was read, approved and signed by the board. Also the Capital Assets Policy was approved and signed.

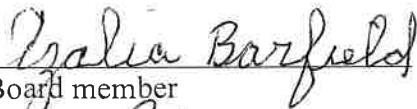
Construction claims for Graves \$104,609, Layne \$49,293, and HWC \$ 6724, and two change orders were approved by the board.

Ashley and Brandon Williams came to request approval for a modular home on Saline st where their house burned. They were given a copy of the ordinance and told to keep the board updated as to what their intentions will be.

Ryan Secrest was approved and welcomed as a new hire for the Town.

All claims were approved for the month.

Clint motioned to close and Azalia second.


Board member


Clerk/treas

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on March 1, 2022 at 2:30 pm in the Town Hall for its regular monthly meeting. Azalia and Harold were present. Minutes of the February meeting and the financial statement were read and approved.

Eric Smith with HWC Engineering gave an update on the water construction project and said a certificate of substantial completion would be issued at the April meeting. Eric also presented the board with a contract for the design of the storm water project. This was approved and signed by Azalia. It would take six months to get the project to the bid stage.

Lex presented the board with an updated Emergency Response Plan. This was tabled till next meeting so all board members could look it over.

Kris Krueger, with Thrive West Central, came to introduce herself to the board and left business cards should we need anything.

Joe updated the board on what's going on in town and asked for approval on the purchase of the following items, Bedliner for the Ton Truck \$4300.00, Jack Hammer for the skid steer \$13,000.00, truck for the sewer plant \$42,036. All were approved by the board.

Azalia reported that Shaker Prairie Christian Church will have an Easter Egg Hunt on April 16 at the Park, the Town wide clean-up will be June 23, 24 and 25 and the Town wide yard sale on June 11th, along with a garden tractor pull.

In other business the board approved the following, hiring someone to clean the office at \$80 per month, construction claims, HWC \$8520 and Graves \$66,233, having HWC update our PAMP plan, and all claims for the month.


Clerk/treasurer


Board Member

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on April 5, 2022 at 7:30 pm in the Town Hall for its regular monthly meeting. All members were present. Minutes of the March meeting and the financial statement were read and approved.

Jay Patel with the Carlisle Truck Plaza came to get permission from the board to place a mobile home on his lot at the plaza. It will be a new mobile home and have its own water meter and sewer hookup. This was approved by the board.

Kerry Powers on Turman and Lewis streets asked permission to bring his semi and unloaded trailers to his property. The board approved this as long as the trailers were empty. He paid a \$5 permit fee.

Kim Hurteau asked if anything could be done about a water problem on her corner. Joe will look into this.

Brandon Williams asked permission to place a manufactured home on his property that was more than 10 years old. The Town Ordinance states the home must be 10 years old or newer but the board approved this with the stipulation that he under pin and keep the property up. Williams agreed to this.

Joe said he found some benches and playground equip for the park. The cost will be \$11,021 which will be paid out of Sherwood and Cedit Funds. The board approved this purchase and also moving the new playground equipment to a new location between the the ball diamonds.

After some discussion on the County wanting the Towns to give back some of their LIT money to be used for funding the new jail, Joe reminded the board that we've already got our money committed to projects. This discussion was tabled by the board.

With the passage of HEA 1002, which eliminates the URT tax, the Town hired Baker Tilly at a cost of no more than \$2000 to analyze our water rates.

The following construction claims were approved: HWC \$7206, Graves \$91,229, Layne \$19,216 and Kenna \$2500. Also, the Board approved Azalia signing the certificate of substantial completion for Graves.

In other business, an amendment to ordinance 2022-1 was approved, a contract with HWC for \$6000 to update our Pavement Assessment Management Plan was approved and signed, the Water Emergency Contingency Plan was signed, and all claims approved by the board. There being no other business Harold motioned to close and Clint second.


Clerk/treasurer


Board Member

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The Town Board of Carlisle met on May 3, 2022 at 7:30 pm in the Town Hall for its regular monthly meeting. All members were present. Minutes of the April meeting and the financial statement were read and approved.

Josh Souders and Jerry Souders with the Fire Department presented the board with a proposal for a new fire truck. The cost would be \$325,145. The fire department was advised that grants would have to be looked into for a new truck.

A Public Hearing for an additional appropriation in the ARPA Fund was set for June 7 meeting, so the money could be used as a match for the storm water project.

The Humane Shelter contract for \$3500 was approved and signed by the board. And construction claims for Graves \$115,669 and HWC \$10,892 were approved.

Joe asked the board for approval to purchase a Hydro Excavator for \$82,636, and to have Josh Welsh replace a section of sidewalk on Saline street for \$650. After some discussion both were approved.

A letter selecting Kenna Consulting as Grant Administrator for the Storm Water Improvement project was signed by Azalia.

All claims for the months were approved. Harold motioned to close and Clint second.


Clerk/treasurer


Board Member

MINUTES OF THE TOWN BOARD
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The Town Board of Carlisle met on June 7, 2022 at 7:30 pm in the Town Hall for its regular monthly meeting. All members were present. Minutes of the May meeting and the financial statement were read and approved.

A Public Hearing for an additional appropriation for the Covid ARPA Fund was held. No one came to be heard. Clint motioned to approve and Harold second. The additional appropriation was adopted for \$74,560.32 and signed by the board.

After introduction and reading of Declaratory Stormwater Management Board Resolution No 2022-6-7, Azalia motioned to Adopt and Clint second the motion. The resolution was adopted and signed. A public hearing was set for July 5, 2022 at 7:30p.m. to approve the construction and acquisition of certain storm water improvements. The board will also set a date when to start billing customers for the storm water fee.

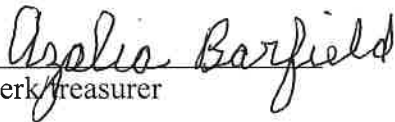
The Water rate adjustment due to HE1002 was explained to the board. This will reduce water rates by an average of 1.42%. Rate Ordinance 2022-1 was introduced and a public hearing was set for July 5, 2022 for this rate reduction.

Azalia reminded everyone that clean-up days will be the 23,24 and 25 of June from 7am to 5pm. Dumpster will be at the sewer plant. This is for Town residents only.

The board approved charging a tampering fee for customers who attempt to cut locks off meters or otherwise tamper with water meters.

HWC Construction Claim for \$14,270, leak adjustments, and all claims were approved by the board.

Harold motioned to close and Clint second.


Clerk/Treasurer


Board Member

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The Town Board of Carlisle met on July 5, 2022 at 7:30 pm in the Town Hall for its regular monthly meeting. All members were present. Minutes of the June meeting and the financial statement were read and approved.

A Public Hearing on a confirmatory resolution of the stormwater management board approving the construction and certain improvements was held. Ryan Bottoms said that paying a little more on a stormwater fee might help to run some of the rif-raft out of town. Harold expressed confidence that the project would fix several of the problems areas in Town. Harold motioned to adopt the resolution and Clint second. Azalia agreed. Resolution 2022-7-5 was passed and signed.

Eric Smith with HWC said that stormwater bids will be opened at the August 2 meeting. After some discussion, the board decided to wait to set the stormwater fee until after the bids are in.

A Public Hearing was held on the Water Rate Decrease due to HEA 1002. The rate will Decrease approximately 1.42%. Clint motioned to approve and Harold second. Azalia agreed. Water Rater Ordinance 2022-1 was adopted and signed by the board.


Eric Smith reported that the water construction project was nearing completion. He also gave Joe a on report some possible solutions to the sanitary pumping problems down Old US 41 by the Plaza, Mexican Rest. And Motel.

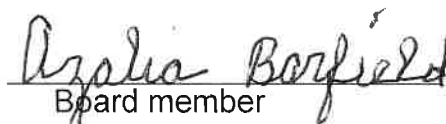
Josh Souders with the fire department presented the board with a contract for grant services from DH Grants. This was signed by the board. DH Grant Services will write a grant application thru FEMA for a new fire truck for the Department for a cost of \$500. Harold said he would pay this fee.

Joe updated the board on the following projects around Town: work on the drainage on Saline & Alexander, Lead Service Line replacement, cyber security, fire department fuel relocation to the sewer plant, and clean-up days use 18 of dumpsters at a cost of \$7650.00.

All claims were approved.

Clint motioned to close and Harold second.


Clerk/treasurer


Board member

MINUTES OF THE TOWN BOARD
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The Town Board of Carlisle met on August 2, 2022 at 7:30 pm in the Town Hall for its regular monthly meeting. All members were present. Minutes of the July meeting and the financial statement were read and approved.

Storm water Bids were opened by Conner Shipley with HWC. Kern Excavating LLC bid was \$591,900 and Wabash Utilities Inc was \$575,879.55. Bids were taken under advisement. A special meeting was set for August 15th at 7:30pm to tentatively award the bid and to approve and sign various other documents for the storm water project.

Conner also told the board that all contracted work for the Water construction project is now complete. HWC recommends the Board approve the following claims: Graves \$129,868, of which \$39,226 is from OCRA, HWC \$8000, and Layne \$40,029. Clint motioned to approve and Harold second.

Joe told the board that we have a water leak at 58 and 41 for which he has contacted Daschell Contractors, as we can not fix this ourselves. They will be here on Wednesday.

Ryan Bottoms asked about posting 20 mph signs on West St. to slow traffic coming out of the elevator. An ordinance will have to be drawn up for this. The board was in favor of this.

All claims were approved.

Clint motioned to close and Harold second.


Clerk/treasurer


Board Member

MINUTES OF THE TOWN BOARD
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The Town Board of Carlisle met on August 15, 2022 at 7:30 pm in the Town Hall. Azalia and Clint were present.

Eric with HWC explained the bids to the board and recommended we award to Wabash Utilities whose bid was \$575,879.55, contingent upon financing. Azalia motioned to approve and Clint second.

Mitchel Eschweiler with Baker Tilly explained that the storm water rate will go down to \$9.75 with the use of \$75,000 of COVID ARPA Funds and our SRF loan will be about \$205,000. The rate ordinance was introduced and a public hearing was set for September 6th at 7:30 pm.

Mitchell then explained the Bond Ordinance to the Board. Clint motioned to suspend the rules. Azalia second. Clint read the ordinance by title for the first time. Azalia read the ordinance by title for a second time. Azalia motioned to accept and adopt the ordinance. Clint second.

The following bond documents were signed by the board: Authorization Instrument, Exhibit A, Financial Agreement and Drug – Free Workplace Certification.

Clint motioned to close and Azalia second.


Clerk/treasurer


Board Member

Whereas, CowTown USA LLC is requesting the Town of Carlisle, Indiana, to adopt a General Ordinance consenting that a three-way liquor retailer's permit be transferred to CowTown USA LLC as applicant:

Now, after general discussion the following General Ordinance was adopted:

Be it ordained by the Town Board of Trustees of the Town of Carlisle, Indiana that consent is granted for the transfer by the Alcohol and Tobacco Commission of the State of Indiana of a three-way liquor retailer's permit to CowTown USA LLC as provided by Section 12-517, 1956, Burns Indiana Statutes. That said ordinance contains no conditions, exceptions or limitations, as provided by statutes, said ordinance may not be altered, amended or repealed for a period of two (2) years and sixty (60) days after the date of enactment hereof and that said ordinance shall be in full force and affect immediately upon its passing.

Harold Barfield moved the adoption and approval of said general ordinance, which motion was seconded by

_____ and unanimously carried.

Sept. 6, 2022 Date

Azalia Barfield

attest:
Suzan Robinson
Club/Treas

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on September 6th at 7:30 pm in the Town Hall. All members were present. Minutes of the August 2nd and August 15th meetings and the financial statement were read and approved.

Janice Hagerman with Brown, Woodsmall, and Hinkle and Josh Mauer with Cowtown USA asked the board to adopt a General ordinance consenting that a three-way liquor retailer's permit be transferred to CowTown USA LLC. Harold motioned to adopt the ordinance and Azalia seconded the motion.

Harold motioned to close the regular meeting and open the public hearing on the stormwater rate ordinance. Azalia seconded the motion. There were no comments on the rate ordinance. Azalia motioned to close the public hearing and Harold seconded the motion. The regular meeting was reopened and the rate ordinance was read for a second time. Azalia motioned to adopt the rate ordinance and Harold seconded the motion. A vote was taken and all members were in favor. The rate ordinance was adopted and signed as read.

A public hearing on the 2023 budget was conducted. The Town's total estimated budget is \$701,782. The budget will be adopted at the October 4th meeting.

Joe presented an issue on Ledgerwood where the storm sewer was recently fixed and residents are wanting it graveled so vehicles can park on it. Joe states there is ample parking around back and parking on the recently fixed storm sewer could eventually damage it. Harold suggested posting no parking signs and try to work with individuals.

It was previously mentioned about making West St from the elevator to SR 58 a 20 mph zone and after some discussion, Harold motioned to make West and Eaton a 4-way stop. Azalia seconded and Clint agreed.

Approval was granted by the board to add Carolyn Fischer, Deputy Clerk-Treasurer to the Town's bank accounts.

In other business, the following Construction claims were approved: HWC for \$6,000 and HWC for \$10,200 and all other claims were approved by the board.

Clint motioned to close and Harold seconded.


Clerk/treasurer


Board Member

ORDINANCE 2022- 4

AN ORDINANCE CONSENTING TO LIQUOR RETAILER'S PERMITS WITHIN THE TOWN OF CARLISLE, INDIANA.

BE IT ORDAINED, By the Town Board of the Town of Carlisle, Indiana, that pursuant to IC 7.1-3-9-3 the Town consents to the issuance of liquor retailer's permits for the sale of spirituous beverages to applicants otherwise qualified under the rules and regulations of the Alcoholic Beverage Commission.

BE IT FURTHER ORDAINED, That this Ordinance shall be in full force and effect from this date forward.

Approved and adopted by the Board of Trustees of the Town of Carlisle, Indiana, this 4 day of Oct 2022.

Asalia Boyfield
Clint
Harold

STATE OF INDIANA)
) SS
COUNTY OF _____)

I, Suzan Ridgway, Clerk of the town of Carlisle, Indiana, do hereby certify that the above is a full, true and exact copy of an ordinance duly passed and adopted by the Board of Trustees of the Town of Carlisle, Indiana, on the 4 day of Oct, 2022, and duly signed and approved by the members of said board of trustees and now remains on file and on record in my office.

Witness my hand and the official seal of the Town of Carlisle, Indiana, this 4 day of Oct, 2022.

Suzan Ridgway
Clerk of the town of Carlisle, Indiana

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on October 4, 2022 at 7:30 pm in the Town Hall. All members were present. Minutes of the September meeting and the financial statement were read and approved.

Steve and Denise Sandefer with Shaker Prairie Christian Church came to let the Town know that the church will be having a Trunk or Treat on October 30th at the School parking lot from 4:30 to 6:30. Everyone is invited. The church will also start having a gathering at the Community Center on Thursdays for youth in the community.

Azalia announced that the Storm Water fee will start being billed with the October bills. The fee is \$9.75 per lot with a structure.

Ordinance 1993-3 regulating the use of streets and highways in Town was amended to include the following stop signs: The Southwest Corner of Intersection of West and Eaton Streets and Northwest corner of Intersection of West and Eaton Streets. Clint motioned to adopt the amendment and Harold second the motion.

At our September meeting an Ordinance consenting to Liquor retailers permits within the Town of Carlisle was signed by the board. A newer version of the Ordinance was required by the state which was signed by the board at this meeting.


The board discussed changing the tamper fee to actual cost of repairs of water meters. This would be checked into since it would require changing our ordinance

Ryan Bottoms, our Deputy Marshall quit September 23rd, turned in all his equipment but gave no resignation.

In other business all 2023 Budget papers were approved and signed, leak adjustments, and claims approved.

Clint motioned to close and Harold seconded.


Clerk/treasurer


Board Member

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on November 1, 2022 at 7:30 pm in the Town Hall. Clint & Harold were present.

Minutes of the October meeting and the financial statement were read and approved.

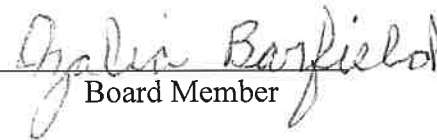
Bryan with HWC sent a letter saying they were working through shop drawing submittals and waiting on preliminary schedule from Wabash Utilities for a start date on the Storm Water project. The board approved a claim for \$3000.00 for HWC and \$193.00 for Modesitt on the project.

Kim Worszylo expressed sadness that Ryan Bottoms had quit as deputy town marshal and hoped the town would be hiring someone soon. Clint said we would wait till after the elections, per Jerry's recommendation, as there could be some changes in other department. Clint also said there is money in next years budget to hire a deputy and a reserve may be another option. Harold said we need to advertise in mid November

In other business, all claims were approved and the Firemens contract was signed by the board.

Harold motioned to close and Clint seconded.


Clerk/treasurer


Board Member

MINUTES OF THE TOWN BOARD
CARLISLE, INDIANA

The Town Board of Carlisle met on December 6, 2022 at 11:00 am in the Town Hall. Azalia & Harold were present.

Minutes of the November meeting and the financial statement were read and approved.

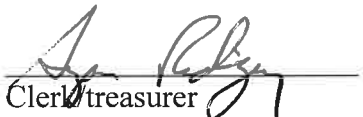
The Board approved the following Storm Water claims: Baker Tilly \$13,500, HWC \$3000, HWC \$ 1885, from SRF, and Kenna \$23,000 from OCRA.

Joe asked the board if they were OK with Ryan Bottoms being a Reserve Officer. After some discussion this was tabled till our January meeting when Clint would also be present. Jerry said we had received only two applications for Deputy Marshal.

Harold said he heard from a home owner that the Storm Water contractor cut down three trees on his property. The trees were actually in the Town right of -way. Harold said the contractor should have informed the Town they were going to cut down trees.

The Board also approved the following: paying unused vacation pay for Joe and Dale, paying Ryan Secrest as part time street laborer and part time sewer laborer next year, suspending transfers to water and sewer truck funds since they were sufficiently funded, and paying all claims for the month.

Harold motioned to close and Azalia second.


Clerk/treasurer


Board Member

Passed and adopted by the Town Board of Carlisle on the 6th day of December 2022.

Azalia Barfield

Christine

Frank

Angen Ridgway

Clerk/treas